

Counter services / Price list (non-exhaustive list)

Prices valid from

01.04.2026

Service	Remarks	CHF	DOP	
<b>Authentication, confirmation, certification</b> Prices excluding local postage	Authentication	per document	40.00	3'200.00
	Confirmation / Certification	per document	40.00	3'200.00
<b>Identity Documents Switzerland</b> Prices excluding local postage	Passport adult	incl. postage CH < representation	149.00	11'800.00
	Passport & identity card adult	incl. postage CH < representation	166.00	13'100.00
	Passport child	incl. postage CH < representation	69.00	5'400.00
	Passport & identity card child	incl. postage CH < representation	86.00	6'800.00
	Identity card adult	incl. postage CH < representation	74.00	5'800.00
	Identity card child	incl. postage CH < representation	39.00	3'100.00
	Temporary passport (adult/child)		100.00	7'900.00
	Temporary passport: Surcharge outside office hours		25.00	2'000.00
	Temporary passport: Surcharge week-end / public holidays		50.00	4'000.00
	Laissez-passer		40.00	3'200.00
	Laissez-passer: Surcharge outside office hours		20.00	
	Laissez-passer: Surcharge week-end / public holidays		20.00	
<b>Identity Documents Liechtenstein</b> Prices excluding local postage	Passport adult	incl. postage FL < representation	149.00	11'800.00
	Passport child (12 to 18 years)	incl. postage FL < representation	69.00	5'400.00
	Passport child (under 12 years of age)	incl. postage FL < representation	69.00	5'400.00
	Identity card adult	incl. postage FL < representation	74.00	5'800.00
	Identity card child (12 to 18 years)	incl. postage FL < representation	39.00	3'100.00
	Identity card child (under 12 years of age)	incl. postage FL < representation	39.00	3'100.00
	Passport & identity card adult	incl. postage FL < representation	159.00	12'600.00
	Passport & identity card child	incl. postage FL < representation	79.00	6'300.00
	Temporary passport		140.00	11'100.00
<b>Naturalisation</b>	Naturalisation adult	Fees SEM	600.00	47'400.00
	Naturalisation minor	Fees SEM	350.00	27'700.00
	On time-based fee (at least 3 hours)	Fee representation	450.00	35'400.00
<b>Visa</b>	Visa Adult (EUR 90.00)		82.00	6'500.00
	Visa Child (6-12 years) (EUR 45.00)		41.00	3'200.00
	Visa according agreement VFA (EUR 35.00)		32.00	2'500.00
	Visa adult according to art. 25a (EUR 135.00)		123.00	
	Appeal against visa refusal	Fee SEM	200.00	15'800.00
<b>Civil Status Affairs</b> Prices excluding local postage, authentication/apostilles and cantonal fees	Receipt Application to preparatory procedure of marriage		150.00	11'900.00
	Translation and legalisation of civil status documents for a preparatory marriage on time-based fee (at least half hour)	incl. postage representation < CH	80.00	6'300.00
	Advance payment for Civil Status Authorities in Switzerland, if both fiances / partners have residency abroad (preparatory marriage)		175.00	13'825.00
	Conversion registered partnership into marriage	incl. postage representation < CH	80.00	6'300.00
	Certificate of civil status	incl. fee FOCS & Civil Status Authority, postage CH < representation	70.00	5'600.00
	Certificate of civil status urgent	incl. fee FOCS & Civil Status Authority, postage CH < representation	85.00	6'800.00
	Change of registered sex	incl. postage representation < CH	80.00	6'300.00
	Change of registered sex, legal representative separate	incl. postage representation < CH	35.00	2'800.00
	Receipt Name declaration (after divorce / dissolution of partnership / death)		75.00	5'900.00
	Advance payment for content verification and authentication of foreign documents by lawyer of confidence			
<b>Postage (representation &lt;-&gt; CH)</b>	Documents		5.00	400.00
	Identity Documents		9.00	700.00
<b>Postage (local)</b>	Postage (local)			

A receipt has to be issued for each payment!

Legal basis:  
[RS 191.11 FDFA Fees Ordinance \(FeeO FDFA\)](#)  
[RS 143.11 Ordinance on Swiss Identity Documents \(de, fr, it\)](#)  
[LGBI 2011.454 Ordinance on Fees under the Identity Document Act \(de\)](#)  
[RS 141.01 Ordinance on Swiss Citizenship \(de, fr, it\)](#)  
[Visa Code](#)  
[RS 142.209 Ordinance on fees under the Federal Act on Foreign Nationals \(de, fr, it\)](#)  
[RS 172.042.110 Ordinance on Fees in matter of Civil Status \(de, fr, it\)](#)